

Reporting Export and Import Transaction Data to NMMSS

During the 2004 NMMSS Users Annual Training Meeting, several questions were asked concerning the requirements for reporting the export and imports of nuclear materials to NMMSS. Following is some basic information and references on this topic.

If your facility exports or imports a reportable unit of nuclear material you must complete a DOE/NRC Form-741 documenting the shipment and another DOE/NRC Form-741 documenting the receipt (NUREG/BR-0006, Rev.6, line 22e guidance; DOE M 474.1-2A, Chapter VII).

The DOE/NRC Form 741 documenting the export is required to be completed and submitted to the NMMSS operator on the same day the material is shipped and, in any case, no later than the close of business the next working day (NUREG/BR-0006, Rev.6, Paragraph 2.3.1; DOE M 474.1-2A, Chapter III).

The licensee DOE/NRC Form 741 documenting the import is required to be completed and submitted to the NMMSS operator within 10 days after receipt of the material (NUREG/BR-0006, Rev.6, Paragraph 2.1.2). DOE facilities must submit receivers' data three workdays after receiving the material (DOE M 474.1-2A, Chapter III).

A reportable unit of nuclear material: See line 26n of NUREG/BR-0006, Rev.6, for licensee reporting and DOE M 474.1-2A, Chapter XV, for DOE reporting.

If you have further questions, licensees should contact Brian Horn at 301-415-8128 or by email at BGH1@nrc.gov and, DOE sites should contact Bill Benton at 301-903-1150 or by email at bill.benton@hq.doe.gov.

Closure of Open Transactions

The NMMSS sponsors would like facilities to review any open transactions by their facility with the objective of closing all that can be brought to closure. The NMMSS operator has a series of open transaction reports in the TJ-11 series. If you would like to obtain one of these reports to identify the open transactions shown in the NMMSS for your facility, please contact your NMMSS analyst and discuss which report would be best for your situation.

The sponsors have authorized NMMSS staff to perform actions, which are intended to simplify your actions to close your open transactions.

Revised D-24 Now Available on

www.NMMSS.com

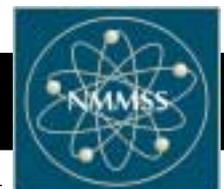
Directory D-24, Personal Computer Data Input for Nuclear Regulatory Commission Licensees, was revised on July 1, 2004 and placed on the NMMSS web site. The revision addresses a comment made by several licensee facilities at the 2004 NMMSS Users Annual Training Meeting. In this revision, the net weight field in data code 5 has been expanded from a five to eight character (numeric) field. Refer to page 11 of the D-24.

Remaining 2004 NMMSS

Holidays

Please note that NMMSS will be closed on the following days to observe these holidays.

Dates in 2004	Occasion
September 6	Labor Day
November 25	Thanksgiving Day
November 26	Day after Thanksgiving
December 24	Christmas Day



Current Country of Obligation Codes

Below is a list, updated at www.nmmss.com, of current country foreign obligation codes.

Code	Country of Obligation
31	Australia
32	Canada
33	Euratom*
34	Japan
35	People's Republic of China
37	Switzerland
81	Australia/Japan
82	Canada/Japan
83	Euratom/Japan
84	Australia/Euratom/Japan
85	Canada/Euratom/Japan
91	Australia/Euratom
92	Canada/Euratom
WR	Former Soviet Union Weapons Material

*EURATOM is comprised of the following member states: Austria, Belgium, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Italy, Hungary, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Poland, Portugal, Slovak Republic, Slovenia, Spain, Sweden, and the United Kingdom.

Please contact Michelle Romano at mromano@nacintl.com if you have any questions about this list of foreign obligations codes, or if you have the need to establish a new code.

DOE Data Input Errors Continue to Decline

Since the inception of the data error reduction

program in January 2000, transaction error rates have continued to drop. Up until that time, the error rate for DOE-wide reporting was in the double digits. During the recent six-month period, January through June 2004, the highest transaction error rate for DOE entities was 0.69% and the lowest rate was 0.14%, well below the goal of <2.0% established in 2000. The rate for June 2004 was particularly noteworthy. The rate of 0.14% was based on 6,552 transaction records having only nine errors.

Electronic Data Submissions

The DOE and the NRC require that data submissions to the NMMSS be provided electronically. Currently 95% of data provided to NMMSS is received electronically. Facilities that still submit data by the mail should contact a NMMSS staff member and make arrangements to submit electronically. Facilities are urged to establish the receipt of NMMSS reports electronically if reports are presently received through the mail. Facilities that still submit data via mail should contact Tony Escobedo at tescobedo@nacintl.com, or by phone at 678-328-1147 to make arrangements for electronic submissions. Sending and receiving data electronically also requires coordination with the Information Technology department for each facility.

Arrangements will include completion of a written request on a form to be provided based on the level of protection required for your facility's data.

Facilities are encouraged to arrange to receive NMMSS reports electronically to avoid time delays encountered when reports are mailed.

