

## PAST PERFORMANCE QUESTIONNAIRE

The Department of Energy (DOE), National Nuclear Security Administration (NNSA) is interested in your assessment of the named company's performance on your contract for the purpose of utilizing this information to evaluate the contractor's probability of successfully performing a federal government requirement that is currently being advertised.

Please return the questionnaire to the DOE/NNSA by March 16, 2016 (see page 4 for method of submittal)

### I. CONTRACT INFORMATION

1. This questionnaire relates to work performed by (Name of Contractor/Company/Division – do not use acronyms):

\_\_\_\_\_

at (name and location of contract): \_\_\_\_\_

\_\_\_\_\_

2. Contract Number: \_\_\_\_\_

3. Is the information provided by the contractor in the attached Relevant Corporate Experience Form accurate and correct to the best of your knowledge?

Yes\_\_\_ No\_\_\_

If "No," why not?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Contract Value:

	<u>Initial Amount</u>	<u>Current or Final Amount*</u>
Estimated Cost	\$	\$
Fixed Price	\$	\$
Fee/Profit	\$	\$
Total Value	\$	\$

\*Should reflect any contract value increases/decreases since initial contract award

### II. PAST PERFORMANCE EVALUATION

Please rate the Contractor as "Excellent" (E), "Good" (G), "Satisfactory" (S), "Unsatisfactory" (U), or "Not Applicable" (N/A) in the following areas:

#### A. QUALITY OF PRODUCT OR SERVICES

1. Quality of product delivered including materials, construction, software or other products.  
Rating: \_\_\_\_\_

2. Quality of services and support provided including content and accuracy of technical, cost, or other reports.  
Rating: \_\_\_\_\_

**B. TIMELINESS OF PERFORMANCE**

1. Timely completion of deliverables and/or milestones on tasks.  
Rating: \_\_\_\_\_

**C. COST CONTROL**

1. Adherence to target costs on the contract level and at the task level.  
Rating: \_\_\_\_\_
2. Cost overrun and change proposals submitted were reasonably priced and contained all appropriate supporting documentation.  
Rating: \_\_\_\_\_
3. Estimates and proposals were accurate.  
Rating: \_\_\_\_\_

**D. BUSINESS PRACTICES**

1. Contractor's skills in efficiently and effectively allocating and directing personnel and resources to meet project needs.  
Rating: \_\_\_\_\_
2. Contractor's ability in developing, managing, and overseeing subcontractors.  
Rating: \_\_\_\_\_
3. Contractor's reasonable and cooperative behavior, flexibility, as well as their responsiveness to inquiries from your organization's technical and contract representatives.  
Rating: \_\_\_\_\_
4. Contractor's ability to work closely with outside stakeholders.  
Rating: \_\_\_\_\_

**E. SAFETY AND HEALTH COMPLIANCE**

1. Contractor demonstrates conformance with contract safety and health requirements.  
Rating: \_\_\_\_\_
2. Contractor's ability in developing, implementing and overseeing safety plans for foreign subcontractors  
Rating: \_\_\_\_\_

**F. CUSTOMER SATISFACTION**

1. Were there any significant problems encountered by the Contractor? Yes No \_\_\_\_  
If yes, state the problem(s), what corrective actions were taken by the Contractor, and indicate whether you consider these corrective actions to be effective and why.

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2. Please comment on the overall satisfaction of your organization with the contractor's performance.

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3. Additional comments both positive and negative (please address the reasons for any unfavorable ratings identified from Part II, above).

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**III. RESPONDENT INFORMATION**

1. Name of Evaluator(s): \_\_\_\_\_

2. Position Title: \_\_\_\_\_

3. Organization Name and Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

4. Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

5. E-mail Address: \_\_\_\_\_

6. Date Questionnaire Completed: \_\_\_\_\_

**Please return the questionnaire to the DOE/NNSA by March 16, 2016 by any method below:**

E-mail: [DICCE@nnsa.doe.gov](mailto:DICCE@nnsa.doe.gov)

Mailing Address:

**Standard Mailing Address:**

DOE/National Nuclear Security Administration  
Albuquerque Complex/Non-M&O Contracting Operations Division  
Attn: Maria D. Vasquez  
P.O. Box 5400  
Albuquerque, NM 87185

**Overnight Mailing and Hand Carried Address:**

DOE/National Nuclear Security Administration  
Albuquerque Complex/Non-M&O Contracting Operations Division  
Attn: Maria D. Vasquez  
Kirtland Air Force Base  
Pennsylvania and H Streets  
Albuquerque, NM 87116

For questions, please contact Ms. Vasquez at [DICCE@nnsa.doe.gov](mailto:DICCE@nnsa.doe.gov)

**THANK YOU FOR YOUR TIME IN COMPLETING THIS QUESTIONNAIRE!**